

Library Association of Rockland County  
Minutes  
Executive Board Meeting  
October 18, 2012

Present: Anthony Hosmer, Maria Gagliardi, Jessica Bowen, Veronica Reynolds, Angela Krajcar, Sara Nugent, Janet Lukas, Jack Brand, Amelia Kalin, Mary Blake, Christina Ryan-Linder, Laura Grunweg

CALL TO ORDER - 10:03 J. Bowen called the meeting to order.

1. MINUTES of September 20, 2012. Motion to approve. M. Gagliardi, second by J. Lukas. Approved.

2. TREASURER'S REPORT – Treasurer's Report was distributed. J. Brand reported \$306. received from Boulders. There are 280 LARC members. Discussion of balance sheet. S. Nugent made a motion to reissue checks to libraries that had misplaced the originals. Second by M. Gagliardi. Approved. M. Gagliardi made a motion to accept the treasurer's report. Second by V. Reynolds. Approved.

3. DIVISION REPORTS

a. Adult Services – Discussion of Tomorrow's Workplace resources for the unemployed. Help is also available for the underemployed. One Stop is a Federal initiative and Tomorrow's Workplace is one component. They will offer 45 minute information sessions to be held in public libraries. Dates will be e-mailed to libraries by V. Reynolds.

b. Teen Services – C. Ryan-Linder reported that the Barnes & Noble gift wrapping service by Teen Services has been canceled. Information on the John Seton program to take place on November 13, 2012 has been sent to all librarians and staff. It is the same day as the advocacy meeting with Jaffe and Carlucci. J. Bowen will cover the John Sexton program.

c. Youth Services – Over 50 people attended the author event on October 2, 2012 at Nanuet PL featuring Bob Shea. Youth services will attend a program at the Society of Illustrators featuring a panel of illustrators speaking about their work. The cost is \$25. per person plus the bus fare. A. Krajcar made a motion for \$150. to be taken from the youth services budget to defray the bus costs for LARC members. Second provided by M. Gagliardi. Approved. There was a discussion of cost for High Tor printing to design and print summer reading poster and material. This was tabled for further discussion pending announcement of 2013 budget.

d. Advocates – C. Ryan-Linder reported that Rebecca Smith Aldrich has 26 registrants to date. John Sexton is also doing customer service workshops for NYPL. He may be a good choice for a LARC program next year.

e. Customer Service Division – No report.

4. COUNTYWIDE PROJECTS

a. Hudson River Valley Heritage – Laptop is back up and working.

b. Rockland County Times – The earliest years are available on the HRVH website. LARC has been credited on the HRVH website for digitization.

5. OLD BUSINESS

a. LARC Archive Cleanup – No update.

b. LARC website – LARCLIB.org is the new website and is operational. Current information has not been included. Passwords have not been issued to libraries, yet. We own the LARCLIB.org domain.

c. New Laptop – V. Reynolds received specs. There is a problem in that Christy needs a 32 bit laptop to run the software. New laptops are not available in a 32 bit configuration. The only option is a refurbished model. V. Reynolds recommends speaking with content providers to see if software could run on 64 bit laptop. This would be more cost effective than buying a 32 bit laptop.

#### 6. NEW BUSINESS

a. Projected Budget – Need to project budget even if we do not know if LARC will be funded in 2013 as non-profits were told this year that they would be cut from the budget. Divisions are asked to submit budget needs. Divisions must submit requests by the November board meeting. Discussion of next steps if we receive no funding will take place following the November meeting.

b. Schedule of Hours – J. Bowen made revisions to schedule of hours. Two estimates have been received for the printing. Star would charge \$1,724. and MTech (Nanuet) would charge \$1,429. It was suggested to get additional estimates from “Print Direct for Less”, Staples and printer in Stony Point.

c. Miscellaneous – Conference committee meeting October 24<sup>th</sup>. V. Reynolds speaking with Salvation Army Conference Center. Pricing received from Crowne Plaza and Stony Point Conference Center. J. Brand spoke with Key Bank regarding grant to help fund conference. Bank requires a letter explaining LARC and the conference.

L. Grunberg made a motion to adjourn. Second M. Gagliardi. Motion passed.

Next meeting November 15, 2012. Site to be confirmed.

Anthony Hosmer,  
Secretary