

Library Association of Rockland County  
Minutes  
Executive Board Meeting  
November 20, 2014

Present: Laura Grunweg, Tracy Allen, Maria Gagliardi, Jessica Bowen, Christina Linder, Anthony Hosmer, Angela Krajcar, Jack Brand, Jennifer Daddio

CALL TO ORDER – 10:15. Meeting called to order by T. Allen.

1. MINUTES of October 16, 2014. Motion to approve with revisions M. Gagliardi. Second L. Grunweg. Passed.

2. TREASURER'S REPORT – J. Brand reported that we have received the second half of the grant from the County. J. Brand reviewed the Treasurer's Report with the board. Motion to approve A. Krajcar. Second L. Grunweg. Passed. Motion by M. Gagliardi to reimburse Haverstraw Kings Daughter Library for 2 month subscription to "Survey Monkey" to conduct salary survey with funds to be taken from adult services. Second J. Daddio. Passed. LARC funded the digitization of the "Camp Shanks Villager" newspaper housed by the Tappan Library at a cost of \$2,185.78. The library has found another reel for digitization. M. Gagliardi made a motion to fund digitization of the additional reel of "Camp Shanks Villager" at a cost of \$420.00, along with the \$2,185.78 already approved for the digitization of this newspaper. Motion to approve A. Hosmer. Second C. Linder. Passed. Excess funds on Fall Into Books line to be used to fund this expenditure. J. Brand noted that there were be unused funds from 2014 that can be made available as grants to member libraries. T. Allen made a motion to provide a grant of \$1,700.00 to each member library. Second J. Bowen. Passed. Note: T. Allen will distribute a form with each check asking directors how funds were spent.

3. DIVISION REPORTS

a. Adult Services – No report.

b. Teen Services – J. Daddio reported that teen services will next meet in December. The group will meet 4 times per year and offer more professional development. The 1<sup>st</sup> program will take place on Feb 13, 2015 when the group will visit New Leaf Literary Agency and Little Brown Publishers in Manhattan. A. Krajcar inquired if LARC would subsidize cost of charter bus to Manhattan. It was noted that LARC would only subsidize cost for Rockland librarians who are LARC members. Board requested more details on cost. A field trip to Brooklyn is also planned for March which will include a visit to a cartoonist's studio.

c. Youth Services – A. Krajcar reported that that the "Better Baby Care" initiative folder has been completed. Samples were distributed at the children's librarians meeting. Folders will be distributed to the parents of newborns via doctor's offices and libraries. A Spanish version is also available. A sample was available for board review. There was a discussion of funding to pay for the folders. J. Daddio made a motion to use funds, not to exceed \$1,500.00, from the Rockland 21C. Collab. line to fund this project. Second A. Krajcar. Passed.

d. Advocates – C. Linder contacted Brian Kinney from White Plains PL to conduct a workshop in March. There is a \$300.00 honorarium total, for the presenters (note not each). It was recommended that the program be held on any Thursday in March but the 3<sup>rd</sup> Thursday. Possible locations are Suffern, Spring Valley or Valley Cottage.

e. Conference-J. Bowen presented the conference logo to the board. She is getting prices for the "save the date" flyer. Tote bags at \$1.85 and light-up key chains at \$1.07 are being considered for distribution to conference participants. Library directors have been contacted for donation to fund the raffle baskets. The Westchester Library Association was invited to the committee meeting to discussion collaborating on a future conference, but no one from Westchester attended the meeting. The break out session for advocates will focus on audits from the State rather than legal issues. C. Linder will follow-up with person selected to address legal issues. J. Bowen is working on centerpiece designs and will investigate generic LARC name tags.

4. OLD BUSINESS

- a. Digital Contract Terms and Agreement – See "Camp Shanks Villager" in Treasurer's Report above.
- b. The extra reel from Tappan – See Treasurer's Report

5. NEW BUSINESS

- a. Ed Day letter – T. Allen will follow-up with a letter to Ed Day regarding future funding of LARC.

Motion to adjourn M. Gagliardi. Second J. Brand. Passed

**Next meeting Thursday, November 18, 2014 at Finkelstein.**

Anthony Hosmer,  
Secretary