

Library Association of Rockland County  
Minutes  
Executive Board Meeting  
February 21, 2013

Present: Anthony Hosmer, Jessica Bowen, Veronica Reynolds, Sara Nugent, Janet Lukas, Angela Krajcar, Jack Brand, Maria Gagliardi, Laura Grunweg, Amelia Kalin

CALL TO ORDER - 10:03 J. Bowen called the meeting to order.

1. MINUTES of January 17, 2012. Motion to approve. J. Brand, second by A. Krajcar. Approved.

2. TREASURER'S REPORT – No written report. Unemployment claim has been resolved in favor of LARC. J. Brand to meet with J. Bowen and L. Grunweg on February 25<sup>th</sup> to adjust 2013 budget to reflect funds approved by the County. Some membership checks have arrived. Discussion of notification of library board members of their membership in LARC. Discussion of benefits of LARC membership and marketing LARC.

3. DIVISION REPORTS

a. Adult Services – Email sent to gauge interest in a “lib guides” refresher on maintaining it with RSS feed to see what is happening in libraries around the County. Multiple people can serve on “lib guides”. V. Reynolds attended the job fair sponsored by David Carlucci at Finkelstein PL. Tomorrow's Workplace was also present, but there was no follow-up with LARC. V. Reynolds will attend Senior Tech Day at RCC and will distribute the LARC library schedule.

b. Teen Services – No report.

c. Youth Services – Youth services is getting ready for the summer reading program. The children's program that is co-sponsored by youth services, PAEYC (Palisades Association Education for Young Children) and Dominican College will take place in Spring 2014 rather than Fall 2013.

d. Advocates – No report.

e. Customer Service Division – No report.

4. COUNTYWIDE PROJECTS

a. Hudson River Valley Heritage – No report.

b. Rockland County Times – Vendor will be contacted for cost to complete all microfilming and then digitize the material at a later date. It currently costs \$500.00 to store the newspapers. Craig Long, County historian made a list of missing titles in the run. M. Gagliardi will contact Craig Long and check on the availability of grant funds to complete the project. She will also contact Claudia Depkin regarding future storage of the newspapers. She will also contact Brian Jennings to ascertain the extent of the materials held by Nyack PL.

5. OLD BUSINESS

a. LARC Archive Cleanup – Completed.

b. LARC website – Password was sent to division heads to update their information.

c. New Laptop – V. Reynolds will get comparative pricing for laptop.

d. Schedule of Hours – At printer. Should be ready this week.

e. Conference Update – Four speakers have been booked. Two are tentative. Nothing for customer service, yet. A. Hosmer to contact Library Connection (same presenters who offered the autism workshop) and see if they might be willing to participate. Program is slotted for morning. V. Reynolds will check on possible program for collection development. B. Koch is working on brochure. Liberty Mutual will contribute \$500.00. They will be acknowledged on

conference brochure and LARC website. J. Bowen has received costs but still waiting for AV cost estimate. At this time, cost to attend may be the same as last conference. L. Grunweg reminded those working with presenters to get correct name, workshop title, short description and photo for the brochure.

#### 6. NEW BUSINESS

a. Rockland Boulders – No interest in another library night.

b. Continuing Education Credits – Discussion to move towards aligning LARC programs to support the continuing education requirements for librarians. Discussed creating a list of librarians who fall under the new certification requirements.

c. Board Members – Begin process to identify potential board members to replace those with terms expiring in June.

d. Annual Meeting – Need to confirm a site and date for this event. M. Gagliardi will supply J. Bowen with list of June Board meetings to help select annual meeting date.

e. Scholarship – A. Kalin and A. Hosmer will work on updating scholarship application materials. M. Gagliardi will send application files to A. Kalin and A. Hosmer to aid in this process.

S. Nugent made a motion to adjourn. Second by M. Gagliardi. Passed

Next meeting March 21, 2013 at Blauvelt Library.

Anthony Hosmer,  
Secretary