

Library Association of Rockland County
Minutes
Executive Board Meeting
January 17, 2013

Present: Anthony Hosmer, Jessica Bowen, Veronica Reynolds, Angela Krajcar, Sara Nugent, Janet Lukas, Jack Brand, Amelia Kalin, Christina Ryan-Linder, Laura Grunweg

Excused: Maria Gagliardi

CALL TO ORDER - 10:05 J. Bowen called the meeting to order.

1. MINUTES of November 15, 2012. Motion to approve. V. Reynolds, second by C. Ryan-Linder. Approved.

2. TREASURER'S REPORT – Treasurer's Report was distributed. J. Brand reviewed the balance sheet and updated the board on the NYS unemployment question. Conference presenters will be asked to complete a W9 and contract. The County has allotted \$41,965.00 in the 2013 budget for LARC. A meeting will be scheduled to adjust the LARC budget to reflect the new figure. L. Grunweg made a motion to accept the treasurer's report. Second by A. Krajcar. Approved.

3. DIVISION REPORTS

a. Adult Services – V. Reynolds will attend the job preparation program at Finkelstein sponsored by D. Carlucci's office. She will speak about resources available at the public library. V. Reynolds is still working with the rep from Tomorrow's Workplace. There was a discussion to create a unified calendar for adult services in all libraries across the County perhaps through the use of a RSS feed. The key to using this is that each library must use "Event Keeper" unless they have a system that produces a RSS feed. Possible program on "Lib Guides".

b. Teen Services – Working on a brochure for Teen Services throughout the County and looking to have it ready for Youthfest. Work on the Teen Author event is still in progress. There is no commitment from an author yet.

c. Youth Services – There was a brief discussion of this section also producing a brochure. A. Krajcar will work on it. The trip to the Illustrators event was a success. A Lib Guide has been created following the Sandy Hook Event. Youthfest is scheduled for March 10, 2013. The mock award program was a success with more participants this year than in previous years.

d. Advocates – C. Ryan-Linder will attend advocacy day. She will work on an advocates program for Fall 2013. It will be a panel discussion on the 2020 library vision from an administration perspective on facilitating the initiative. It will be directed towards boards and directors. Rockland directors will be surveyed to see if there is interest in this program.

e. Customer Service Division – The question was raised on offering a program in the Fall since one will be offered during the April 2013 LARC conference. It was decided to use the April conference to survey members for topics on interest and plan for a Fall program.

4. COUNTYWIDE PROJECTS

a. Hudson River Valley Heritage – No report.

b. Rockland County Times – No report.

5. OLD BUSINESS

a. LARC Archive Cleanup – No report.

b. LARC website – Send information to M. Gagliardi. Suggestion to provide C. Ryan-Linder and V. Reynolds with access to update information.

c. New Laptop – V. Reynolds reported that a 32 bit laptop is not available from SONY. Buying online is best value. The old laptop is useable but will need to be replaced in the near future.

d. Schedule of Hours – Updates are near completion and will be sent to printer.

e. Conference Update – Reviewed logo and poster to be used for conference materials. There will be 6 raffle baskets to be coordinated by G. Riario. There will be no vendor tables. Luncheon author presenter will have a table to sell her books. Liberty Mutual has not confirmed if they will have a table at the conference. Work is continuing on the scheduling of speakers. At this time, workshops have been suggested, but not confirmed, for Maker Spaces, Cloud Computing, Edge Benchmarks, Customer Service, and alternate sources of income. Presentations for Common Core and Youth Services have been confirmed.

6. NEW BUSINESS

a. LARC Booth at Youthfest 2013 – LARC will have 2 tables at a cost of \$50.00 each. Librarians who staff the tables will receive \$25.00 per hour.

b. Hi-res version of the LARC logo for use in conference materials – S. Nugent will provide.

c. Interest in a workshop that helps small business owners navigate online marketing – Discussion of a presenter's request to offer a workshop to help small business owners navigate the web. There was no interest in offering this workshop.

d. Can LARC fund refreshments at the "Libraries and Autism" workshop on January 30, 2013? – A. Hosmer reported that the Rockland School Library System is offering a workshop entitled "Libraries and Autism" on January 30, 2013. It will be held at the Nanuet Public Library and attended by both school and public librarians. There are 32 people registered already. The school library system is funding the presenters and Nanuet providing the meeting space. Can LARC provide refreshments? C. Ryan-Linder made a motion to spend \$50.00-75.00 on refreshments. Second by V. Reynolds. Passed. Funds to be taken from customer services line.

S. Nugent made a motion to adjourn. Second by J. Lukas. Passed

Next meeting February 21, 2013 at Blauvelt Library.

Anthony Hosmer,
Secretary