

**Library Association of Rockland County**  
*Executive Board Meeting    Valley Cottage Library    Thursday, March 8 2012*

In attendance: M. Gagliardi, L. Banks, C. Ryan-Linder, J. Lukas, S. Nugent, J. Bowen, V. Reynolds

M. Gagliardi called the meeting to order at 10:10am

**MINUTES**

V. Reynolds made a motion to accept minutes as submitted. J. Lukas 2<sup>nd</sup>, all in favor.

**TREASURER'S REPORT**

J. Brand absent, no report

M. Gagliardi reported all required paperwork was submitted to the County.

J. Bowen reported on membership.

**DIVISION REPORTS**

**Adult Services –**

V. Reynolds reported:

- She contacted Diane Firestone as a follow up from last month's meeting. She is still awaiting a response and written proposal.
- Handheld Librarian sessions will be presented on April 5<sup>th</sup> at NWC.
- Agreed to do a Rockland presentation of her PLA session on creating Websites.

**Teen Services –**

C. Ryan-Linder reported:

- Teen Author program in April with Barry Lyga is set for Saturday April 28<sup>th</sup>.
- Teen representation will be at YouthFest on March 11<sup>th</sup>.

**Youth Services –**

L. Banks reported

- YouthFest will be held this Sunday, March 11. Not as many donations or interested staffers this year.
- Two possible authors under consideration for the October program are Dan\_\_\_\_\_ and Bob Shea.

**Advocates -**

- C. Ryan-Linder will contact Rebecca Aldrich to see about an October Trustee workshop.
- J. Bowen will contact J. Mahoney for an Open Meetings program. If J. Mahoney doesn't have a contact S. Nugent will contact Jerry Nichols to find a contact that can present a program on the subject.

**Customer Service-**

B. Reid submitted info on Karl Smerecnik's *Empathic Training* for front line staff. M. Gagliardi will follow up and arrange a 2 hour session in mid-May not to exceed \$300.

**COUNTYWIDE PROJECTS**

M. Gagliardi reported:

**Hudson River Valley Heritage** contract to microfilm Tappan's images is \$860 and has been executed.

C. Blanchette will continue to enter meta-date for Piermont's collection.

An updated contract from Toya Dubin to digitize images from 1894-1901 of the **Rockland County Times** has been received. Contents were reviewed and the Board agreed that only 3 copies of Microfilm will be requested.

J. Lukas made a motion to execute the submitted contract for \$6060.74 for the years 1894-1901. L. Banks 2<sup>nd</sup>. All in favor.

## **OLD BUSINESS**

### **LARC archive cleanup**

M. Gagliardi will meet with R. Bolin to discuss and review files to establish guidelines for inclusion in the archives.

### **Geek the Library Rockland Boulders Game Night**

J. Bowen reported 14 of the 17 Rockland Libraries will be participating in the 7/7/2012 game. J. Bowen will request funds from RCLS equal to the contribution to the Orange County Renegades game.

### **Annual Meeting**

Tentatively scheduled for June 5<sup>th</sup> at Valley Cottage Library. Dates and locations to be confirmed. No speaker discussed.

### **Reconsideration of alteration to LARC mission statement**

At S. Simon's request discussion has been rescheduled for April.

### **LARC website**

V. Reynolds has discussed with Blake Carver migration of LARC's existing website. She will need DNS info from Tek-Tools to migrate. She recommends the new site be created using WordPress.

*Items to be included are:*

Contact info, Bylaws/Mission Statement/Budget info, Minutes (Exe board and Division), Meeting dates/times (Exe Board and Division), Rockland Images, Calendar, Membership, and Scholarship documentation.

## **NEW BUSINESS**

### **LARC scholarships**

M. Gagliardi will check with A. Hosmer to ask him to review content on the website to see if accurate. A deadline will need to be determined and posted in the documentation. J. Lucas will assist if needed.

J. Lukas motioned to adjourn, L. Banks 2<sup>nd</sup> all in favor.

Next meeting Thursday, April 19, 2012 at TBD

Respectfully submitted by S. Nugent