

# LIBRARY ASSOCIATION OF ROCKLAND COUNTY

## Minutes

Executive Board Meeting  
October 22, 2009 10:00 AM  
Suffern Free Library

Present: Ruth Bolin, Jack Brand, Jill Gross, Anthony Hosmer, Amelia Kalin, Janet Lukas, Sara Nugent, and Melinda Watkins  
Not in attendance: Joanne Sininsky

1. CALL TO ORDER 10:15 by S. Nugent
2. MINUTES OF September, 2009- R. Bolin motion to accept with correction. J. Lukas 2<sup>nd</sup>. Unanimously approved.
3. TREASURER'S REPORT—R. Bolin motion to accept. A. Hosmer 2<sup>nd</sup>. Unanimously approved.

#### 4. DIVISION REPORTS

- Adult Services- A tour of Nyack Library's new space is planned for 4/15. They are also working on the "Job Day" project. They examined previous models of job days at local areas, and are deciding what to include in this one. It looks like the first or second week in March will be the target dates. PR will be a priority once everything is decided.
- Advocates – no report.
- Youth Services- November 10 they will have a guest speaker, Veronica Rutter of New City Library, to speak about using Facebook for children/ parents. Fall into books will be 10/23. The meeting on the 6<sup>th</sup> had 15 members and discussion items were story time retention, banned books week, and H1N1 preparations. Give-a-kid-a-book is underway.
- Support Services- No representative

#### 5. COUNTYWIDE PROJECTS

- Rockland Images-status – Christy Blanchette's Report:  
The project in essence has been on hold until I complete the training courses offered by SENYLRC. Yesterday, I attended the first course, Project Management and Copyright. In this course, the project workflow was established, and copyright concerns were discussed. I was also able to meet the SENYLRC staff that will be my support network for the duration of the project. At the workshop, the availability of usage reports for each site was demonstrated. These reports give information such as how many hits, page views, and unique visitors a site will receive. Keywords used to access the search and the sites busiest traffic days and hours are charted. Someone on the LARC board should be seeing these reports. If not, Zach Spaulding ([Spaulding@senylrc.org](mailto:Spaulding@senylrc.org)) can be contacted for access information.  
I initially did not plan to attend the Scanning Course to be given next Wednesday, October 7<sup>th</sup>. However, I can now see the value in my attendance. Attending the course will give me the skills to appropriately scan any images that libraries acquire after initial scan by Hudson Micro-Imaging is so desired by LARC and the holding institution.

The other two courses on Metadata and Contentdm will be held on October 21<sup>st</sup> and 28<sup>th</sup> respectively. Following the completion of the courses, I will begin the project in earnest.  
Respectfully submitted,  
Christy Blanchette

S. Nugent has asked Christy to contact Zach to get the use reports sent directly to her for inclusion in monthly reports.

6. OLD BUSINESS

- Ecommerce issues have been tabled until bank fees can be determined.

7. NEW BUSINESS

- Inforock meeting was held.
- R. Bolin attended RCC 50<sup>th</sup> anniversary celebration.

8. NEXT MEETING – Nov. 19 at 10am in Suffern.

9. ADJOURNMENT motion to adjourn by A. Kalin. J. Lukas 2<sup>nd</sup>.

Respectfully Submitted,

Melinda Watkins  
Secretary, LARC