

Library Association of Rockland County * Executive Board Meeting January 28, 2010

Present: Ruth Bolin, Jack Brand, Jill Gross, Janet Lukas, Sara Nugent

Excused absence: Anthony Hosmer, Melinda Watkins, Amelia Kalin, Joanne Sininsky.

Call to order

S. Nugent, called to the meeting to order 10:24 in Suffern Free Library, a quorum was present.

Approval of minutes from last meeting

J. Brand made a motion to accept the minutes from the December 3rd meeting as corrected. J. Lukas. Unanimously Approved

Treasurer's Report

- J. Brand reported that 2009 budget year ended with a \$714.51 surplus.
- Sony Readers were charged to the Continuing Education budget line
- J. Brand will contact the auditor to begin the 2009 audit.
- The 2010 RC Grant allocation is \$60,740. The working budget for 2010 has been adjusted to reflect the final number.

Division Reports

Adult Services:

- Upcoming adult services initiatives include: a survey to determine how to best serve the needs of Rockland County library staff.
- Upcoming program ideas include: "Future of the Book." Speaker idea included Veronica Rutter who has been discussing new technologies with Youth Services and/or an external speaker. This program will be offered in late Spring.
- A tour of Hyde Park was suggested. This will be arranged/coordinated between Jill and the contact at Hyde Park National Historic Site
- The Annual Meeting is scheduled for Thursday, June 3rd at a location tbd. The author will be Marilyn Johnson ([This Book is Overdue: How Librarians and Cybrarians Can Save Us All](#)).
- The Job-Readiness Workshops promotional postcard copy was approved. 3K will be printed and distributed throughout the county asap.

Advocates:

No report

Youth Services:

- Author Program- Pat Schories, illustrator of the Biscuit books. Date to be determined. Meeting with committee on Feb 16. Price- Free author! We'll spend a little on advertising and refreshments. Maybe we can have a local author fair – See brochure- thank you Janet
- Youthfest-Sunday March 14th. Booths are registered. I got pre-volunteers.
- January Meeting at Pearl River was Mock Caldecott/ Mock Newbery. Great discussion and one of the books we discussed won. Some of the other books we discussed won other awards.

- I was contacted by Rockland 21C about advertising their programs. Told them it would be difficult to put their programs in our newsletters. We'll get together however about Books for babies and putting their flyers in libraries and vice versa
- Newest selection of PAC – invited to POLARIS preview. Randy went.
- I applied for \$ from the state assembly for Early literacy programs- \$4000 from Zebrowski, \$10,000 from Jaffee- spoke to Chief of staff here and she advised me how to fill out application. Do we have to spend on the libraries in her district?
- Next meeting Feb 2 at Nyack – We'll take a tour.

Support Services:

No Report

County Wide Programs

Hudson Valley Heritage

- Sara reported that the new laptop arrived for the project. Southeastern announced an update to the Content dm software. Once C. Blanchette is finished with Haverstraw's images she will send Southeastern the laptop so they can load the new software. She will need training on the new software.
- Sally Pelligrini will coordinate the final 4 libraries collections so all images can be picked up at one time. After digitization C. Blanchette will work toward a June completion for metadata entry.

Old Business

E-Commerce –

Sara reported that LARC currently has commitments from 9 LARC libraries (NWC, TAP, PRL, NAN, HAV, VCL, SUF, PMT, TCL) for the Comprise e-commerce software solution.

R. Bolin made a motion to:

Spend up to \$52,000 in first year costs to pursue an e-commerce solution through Comprise Technologies. Ongoing maintenance and licensing cost of up to \$4500 will be absorbed into the LARC annual budget for an additional 3 years. Individual library licenses in the amount of \$525 will be the responsibly of each participating library paid through a reduction in annual grant monies.

J. Lukas seconded. Unanimously Approved.

Any Rockland libraries wishing to participate in e-commerce at a later date will need to negotiate their own contract with Comprise directly.

LARC Membership –

Membership is low to date. J. Lukas will send reminders to each of the Directors.

Rockland Bus Ad –

The bus ad is complete and is both in English and in Spanish

I & R –

R. Bolin said that she will be attending a meeting this month and should have something to report next month and that the Rockland County Tourism site has been re-done and includes and will include community events such as civic and hobby groups on their website.

Warren Graham

S. Nugent will contact Warren Graham to present “Black Belt Librarians: Real World Customer Experience” during the week of July 19-23rd. LARC will pay \$1600 for the entire day to provide two sessions in a location tbd.

Annual Meeting Dates/Budget/Location –

The Annual Meeting to be held on Thursday, June 3rd, Marilyn Johnson is accepting a \$500 honorarium, location tbd, Suffern will check availability. Thanks Erica Grodin

New Business –

Sony Readers

Sony Readers have been purchased and are being distributed to county libraries. Since VCL has had the device for awhile, a suggestion was made to approach C. Blanchette to offer training to staff.

PR Consultant --

Item tabled to next meeting

Rockland County Journal 1850-1915 –

Brian Jennings (NYK) approached S. Nugent to have LARC consider funding digitizing of the Rockland County Journal from 1850 – 1915. Members were interested in more information. S. Nugent will follow up for more information.

Open Board Seats in June / Officers –

S. Nugent reported that there will be 3 seats up for election in May and that the officer seats will be open in June.

Adjournment

J. Brand motioned to adjourn the meeting at 12:04pm, J. Lukas seconded, all in favor.

Minutes respectfully submitted by: Jill Gross