

# Library Association of Rockland County

## Minutes

**November 10, 2016**

**Attendance:** Anthony Hosmer, Carol Connell Cannon, Nancy Wendt, Maria Gagliardi, Jessica Gordon, Jim Farrell, Jane Marino, Jessica Bowen, Sara Nugent

**CALL TO ORDER** – 10:02 Meeting called to order by M. Gagliardi

**MINUTES of Oct 2016** Correction from J. Bowen - Conference Date correction - April 28.  
N. Wendt moved to accept with correction, S. Nugent 2<sup>nd</sup>, all in favor.

**TREASURER'S REPORT** – M. Gagliardi reported County voucher was received and submitted in the amount of \$19,700. Expenses paid for using the county grant include all print promotional material, printing of Schedule of Hours (English and Spanish editions), digitization projects. Second half will be applied to expense incurred for digitizing 50 reels of microfilm for the 1928-1945 run of the Journal News with Hudson Valley Microimage. The total cost for the project is \$30k. HVMI will bill \$20k for 2016 and \$10K for 2017. J. Marino moved to move forward with microfilm to PDF conversion with Hudson Valley Microimage in the amount of \$30k. J. Farrell 2<sup>nd</sup>, all in favor.

M. Gagliardi reported membership dues are still coming in. Last month approximately \$180 was received.

M. Gagliardi reported LARC is still looking for a bookkeeper. A. Hosmer suggested looking into a county CPA association to see if they may have a list of retired CPAs that may be willing to serve as bookkeeper. M. Gagliardi will follow up.

## DIVISION REPORTS

### Adult Services

Ashley Maraffino was unable to attend, but submitted a report via email.

*The next Adult Services meeting will be on 11/16 at 10am at Valley Cottage. Below is an update from Veronica about the Book of the Year Award, if you'd like to pass it on:*

*"We're in the second round of reading now. So we have eight 'semi-finalists' from the original submissions based on reviews from our readers. The committee is now reading these books and will create a 'finalist list' by January which will be only two or three titles. Those will get passed on to Mary Beth Keane our guest judge to make the final decision on. When we meet in January as a committee, we will also be discussing how to approach next year's contest as we'll want to start advertising that and make a few tweaks." The committee had 39 authors submit 48 works total!*

### Advocates

J. Farrell reported golf outing is still being worked on. No report.

### Customer Service.

N. Wendt reported there were 11 attended at the last division meeting. Conference topics of interest include mental health and dealing with people from different backgrounds.

N. Wendt will look into inviting local agencies to next meeting to help address unserved populations.

The updated substitute list has been compiled. N. Wendt noted GOOGLE DOCS is dropping submissions. She noted she has had three occurrences, including her own, that were not received.

An Orange County employee challenged the legality of the LARC Sub List in regards to Civil Service and also the membership requirement to be on the list. Board discussion resulted in conclusion that since the list is a service to LARC membership and not a guarantee of job having any ties to Civil Service, OC employee's inquiry is a non-issue.

### Teen Services

J. Gordon reported a meeting is scheduled for early December.

She has sent updated SCRAEL flyer to all LARC TEEN Librarians via the e-list. She reiterated that local promotion is key for the success of the program. A. Hosmer will disseminate info and flyers to the schools and also be added to the YA e-list so that he can continue to keep the school librarians informed of LARC programs. J. Gordon will be sending out posters to each of the Rockland Library to help promote. She also noted the addition of Abbey Sher as guest editors

J. Gordon was still unsure of cost per book. A. Hosmer suggested a pre-order discount so that the number of units needed for a first and only run can be known in advance of print time. All seemed to be in favor of implementing the pre-order method.

**Youth Services** – No report.

## **OLD BUSINESS**

### **Conference**

J. Bowen reported WLS approved the contract with changes. Added to the contract is that WLS will submit payment one month prior to the conference and that half of the cost of the speaker up to \$2500 will be added. J. Farrell moved to accept the changes and have M. Gagliardi sign the contract with WLS. N. Wendt 2<sup>nd</sup>, all in favor.

J. Bowen reported the deposit for HNA has been made. Costs will be \$109 per person for all day attendance. Vendor contacts from WLS have not been made yet, but should be soon.

Barry at BLV has not submitted logo design options for the conference material. Board suggested giving them a deadline of the end of the month while also requesting that 99 Designs submit some logo options. J. Bowen will follow up with Barry and 99 Designs for a logo representing “Building Bridges.”

Next committed meeting at the November.

### **Countywide Friends Group**

S. Nugent reported findings from informal poll of county friends group. Of the 17, only 5 are registered 501c3. Discussion about the pros/cons and logistics ensued and J. Farrell suggested the question of combined Friends Groups within NYS be posed to NYLINE. S. Nugent will follow up.

### **Membership Software**

M. Gagliardi reported that she and N. Wendt have been looking into membership software that will help with streamline membership, tracking CE credits, conference registration/attendance, collecting dues (PAYPAL or merchant account required), message board, a clearing house for policies and minutes. The three products are Wild Apricot (500 members @ a cost of \$70 per month), Member365 (2000 members @ a cost of \$149 per month) and Amo (600 members @ a cost of \$90 per month). A free 30 day trial for the above products will be started with N. Wendt taking Wild Apricot, M. Gagliardi Member365 and J. Marino with Amo. Results will be reported at the next LARC meeting.

### **Fall Into Books**

M. Gagliardi reported she received 17 reimbursement requests.

### **Countywide Calendar.**

M. Gagliardi reported that Burbio was being explored. More discussion and trials will be looked into.

Next meeting December 15<sup>th</sup> at Suffern

A. Hosmer made a motion to adjourn, J. Marino 2<sup>nd</sup>, all in favor.