

Library Association of Rockland County
Minutes
Executive Board Meeting
October 15, 2015

Present: Anthony Hosmer, Jessica Bowen, Angela Krajcar, Carol Connell Cannon, Jennifer Daddio, Maria Gagliardi, Christina Ryan-Linder, Brian Jennings, Jane Marino, Joann Arendes

Absent: Tracy Allen, Jennifer Brown,

CALL TO ORDER – 10:04. Meeting called to order by C. Connell Cannon.

1. MINUTES of September 17, 2015. Motion to approve M. Gagliardi. Second C. Ryan Linder. Approved.

2. TREASURER'S REPORT – No report. Question regarding status of five year plan.

3. DIVISION REPORTS

a. Adult Services – B. Jennings reported that Adult Services is scheduled to meet on November 6 at the New City Library. Agenda items include the development of an author award and the oral history project. They are looking to expand the oral history project to other libraries in the County. B. Jennings prepared a CD of some of the oral histories collected. There are 26 stories on the CD and there is one copy for each library. While some of the stories can be found online, it is not an exact match with the CD. Suggestion made to send copies of the CD to Rockland legislators. Suggestion made for LARC to help fund this initiative. B. Jennings will supply figures for next meeting. The North River Times project is complete and available online.

b. Teen Services – Nothing to report as teen services meeting is scheduled for later this month.

c. Youth Services – A. Krajcar reported that youth services is getting ready for the Halloween parade. Bracelets were ordered from Janway and will cost \$96.00 plus shipping. Fall Into Books has been completed and meetings have been set for the year. Verified that LARC will fund volunteers for Youth Fest scheduled for March 6, 2016. A. Krajcar will report on anticipated costs at next meeting.

d. Advocates – C. Linder reported that Brian Kinney will present at the annual meeting scheduled for June 10, 2016 at the New City Library. The annual meeting will take place in the morning.

4. OLD BUSINESS

a. By-Laws Review – Lengthy discussion of by-laws.

Regarding Article IV #1 M. Gagliardi made a motion to change the first sentence to read, "...8 duly elected members of which 6 will be Rockland public library directors, *library managers and assistant directors*". A. Krajcar second. Passed
(italics reflect changed language)

b. Coordinated calendar – Survey sent. Most libraries use Evance.

c. Rockland County Funding – Submitted request for funding for the digitization project coordinated by SENYLRC (HRVH) and printing the schedule of hours.

d. Cultural Sensitivity Training - Working on securing a date in November. Program will be held at New City Library and \$750. Has been reserved for the presenter.

e. Digital Public Library of America – It has been reported by Christy Blanchette that all libraries have completed their release forms for their digital content to be included in DPLA.

f. Schedule of Hours – J. Bowen reported that 5 libraries want more copies. Typically this is reprinted every other year. However, she will get prices and corrections for content on the current schedule.

g. Spring book repair workshop – J. Bowen spoke with Carrie Bart. May 4th has been selected as a potential date. It is a 3 hour workshop. Need to find hosting site.

h. Oral History Project – B. Jennings reported on upcoming programs at New City Library and the Historical society.

5. NEW BUSINESS

a. LARC e-mails via e-serv to be adjusted so it can be used for posting information only. M. Gagliardi will contact Sue regarding this change to the LARC list-serv.

- b. Substitution list – Follow-up to all RCLS using a Google form to create a substitute list for librarians and clerks.
- c. Membership applications - Discussion of sending membership applications in December. A. Hosmer can have envelopes stuffed if the applications are printed and supplied along with envelopes.
- d. Evaluation of LARC by LARC members – Discussion of creating an evaluation of LARC to be sent to all LARC members to get member feedback on importance of LARC. It was suggested that it be included in mailing with membership applications. Committee formed to prepare application. Committee members are J. Marino, M. Gagliardi and J. Bowen.
- e. Board membership – In the absence of a quorum at the annual meeting in June 2015, A. Krajcar made a motion to appoint Jane Marino and Jennifer Brown to the LARC board. Second C. Ryan Linder. J. Marino abstained from vote. Passed.

Motion to adjourn M. Gagliardi. Second J. Daddio. Passed. Meeting adjourned at 11:50

Next meeting Thursday, November 19, 2015. Location: Suffern Library, to be confirmed.

Anthony Hosmer, Secretary