

Library Association of Rockland County  
Minutes  
Executive Board Meeting  
July 16, 2015

Present: Anthony Hosmer, Carol Connell Cannon, Maria Gagliardi, Brian Jennings, Jane Marino, Jack Brand, Jennifer Daddio, Jennifer Brown, Joann Arendes, Christy Blanchette, Laura Grunweg, Jessica Bowen, Christina Ryan, Angela Krajcar

Absent: Tracy Allen

CALL TO ORDER – 10:03. Meeting called to order by C. Connell Cannon.

1. MINUTES of May 21, 2015. Motion to approve M. Gagliardi. Second J. Daddio. Approved.

2. ELECTION OF OFFICERS – Slate of officers presented by M. Gagliardi consisting of: President - Carol Connell Cannon, Vice-president – Maria Gagliardi, Treasurer – Joann Arendes, Secretary – Anthony Hosmer. Motion to approve officers M. Gagliardi. Second – J. Daddio. Approved.

2. TREASURER’S REPORT – J. Brand presented the final Treasurer’s Report of his tenure as treasurer. One correction noted. On page 1 of the “Profit & Loss Budget vs. Actual”, line reading “Grants-County of Rockland Legislature” the amount should read, \$41, 695. Motion to approve the Treasurer’s Report M. Gagliardi. Second C. Ryan-Linder. Passed. J. Brand provided C. Connell Cannon with the contract for County funding in the amount of \$41,695. requiring her signature.

3. DIVISION REPORTS

a. Adult Services – B. Jennings reported desire for biannual professional development program for adult services and looking for ideas/direction from directors. J. Bowen suggested the Rockland Independent Living Center for possible presentation. There was a general discussion of libraries picking up the slack as County cuts funding for social services. The United Way has a list of services available in Rockland. LARC at one time produced its own guide. There was a discussion of the need/desire to revive the LARC guide. The United Way guide will be reviewed to see what it provides. B. Jennings noted in next steps that adult services needs to meet regularly and perhaps have someone from a social services agency give a presentation

b. Teen Services – J. Daddio reported that Valcon will take place this weekend at the Valley Cottage Library. She also reported that she will be joining the staff at Nanuet Library at the end of August.

c. Youth Services – A. Krajcar reported that Trivia night was held on Monday, July 13, 2015 at the Orangeburg Library. Five libraries participated in the event and there were 30 participants.

d. Advocates – C. Ryan-Linder reported on plans for foundation presentation for directors and trustees. Brian Kenny is the presenter and the tentative date for the presentation is Thursday, November 5, 2015 at the New City Library. Regarding an honorarium for the presentation M. Gagliardi made a motion for \$250. to be donated to his foundation. Second A. Krajcar. Passed

4. OLD BUSINESS

a. Grant Committee – Tabled until the next meeting. Question on previously formed committee membership. Check minutes from past meetings.

b. By-Laws Review – M. Gagliardi distributed copies of the by-laws with annotations suggested by the by-laws committee. The board began the process of reviewing suggested changes which will be presented to membership at the next annual meeting for approval. Today the board reviewed changes on page 1 of the by-laws which included vigorous debate. Article III Membership, #4 currently reads, “Membership includes designation of one of the following divisions”. Change to read, “Membership includes participation in one or more of the following divisions”. Motion to approve M. Gagliardi. Second A. Krajcar. Passed.

In the section, “Definitions” line four currently reads, “elects a Chair and a recorder annually”. Motion to remove recorder M. Gagliardi Second J. Daddio. Passed.

Line 5 in the section “Definitions” currently reads, “maintains a minimum of 10 registered members” suggestion to reduce minimum to 8 registered members. Motion to approve J. Daddio. Second C. Ryan-Linder. Passed

In the section “Definitions”, line 6 currently reads, “If a Division does not meet the above requirements a vacancy shall exist on the Executive Board until such time as the requirements are met”. Suggestion to change to, “If a division does not meet the above requirements, the Board may appoint a chair from the division until elections can be held.” Motion to approve C. Ryan-Linder. Second J. Marino

c. Coordinated calendar – Discussion of shared calendar to show events at all County libraries on one site. B. Jennings shared the experience of Nyack using google. C. Ryan-Linder spoke about the Beanstack product which seems to be tailored to reader's advisory. Committee formed to further investigate products appropriate for the LARC vision of a shared calendar. Committee members are M. Gagliardi, J. Bowen and B. Jennings.

## 5. NEW BUSINESS

a. Rockland County Funding – C. Ryan-Linder reported on meeting she and M. Gagliardi had with representatives from the County Executive's office regarding County funding for LARC in the future. They reviewed current LARC revenue and expenditures in light of the "Schedule of Public Benefit Purposes permitted under County Law 224 and 225". According to this schedule, and the County, professional development is outside the scope of funding. Historical projects such as support for the HRVH project are permitted. Future projects must be Countywide in scope, that is they must be open to all residents in the County and used for projects not funded through taxation (County view was that professional development should be a function of the library budget which is supported through tax revenue). While LARC will receive its 2015-2016 funding, funding for 2016-2017 is in question. There was a discussion of how to best use LARC's current revenue. Motion made by J. Arendes to develop a 5 Year Plan for expenditures. Second by J. Marino. Motion passed. M. Gagliardi, C. Connell Cannon and J. Arendes will meet to review budget expenditures for 2015-2016.

A committee was formed to review the "Schedule of Public Benefit Purposes" specifically the 28 "Public Benefits permitted by County Law §§ 224 and 225" to identify those under which LARC may operate. Committee members include C. Ryan-Linder, A. Krajcar and J. Brown.

b. Senior Fair at RCC 8/25/15 – Discussion of presence of LARC at the Senior Fair to take place on Tuesday, August 25, 2015 from 10:00-2:00. There is no charge to participate and it was decided that LARC should participate especially in light of the meeting regarding future funding. Set-up is at 9:00.

c. Sensitivity Training – B. Jennings reported on a request from Marianne Silver that LARC sponsor a workshop on sensitivity training. J. Marino reported on a workshop conducted at Nyack Library by Phyllis Frank from VCS (Volunteer Counseling Services) on this topic. Board felt there was value in offering this program to all library staff members. Motion by M. Gagliardi for J. Marino to negotiate with Phyllis Frank for a ½ day workshop on sensitivity training fee not to exceed \$750.00. Second by A. Krajcar. Passed. J. Marino will try to schedule for the last week of September or first week in October (but not October 9<sup>th</sup>). Possible venue, Haverstraw Kings Daughters Library.

d. Digital Public Library of America – C. Blanchette reported that in preparation for joining the Digital Public Library of America, the HRVH project requires each library to sign a release to include access to their digital materials included in the HRVH database. A sample release letter, which must be on library letterhead was distributed.

e. HRVH Dues 2015-2016 – The board reviewed the invoice for HRVH membership and hosting submitted by the Southeastern NY Library Resources Council. Motion to approve the expenditure J. Marino. Second by B. Jennings. Passed.

f. Other – J. Bowen was contacted by Gretchen Bell of the Nanuet Library regarding written confirmation of the LARC award given to Senator Levy. A published reference to this award is necessary to include in the Senator's biography in Wikipedia. M. Gagliardi will check the archives for written confirmation.

g. Other – C. Ryan-Linder will contact Sue to create a listserv for customer services and another for the advocates divisions.

Motion to adjourn J. Marino. Second C. Ryan- Linder. Passed. Meeting adjourned at 11:50.

Next meeting Thursday, September 17, 2015. Tentative site: Suffern Library - To Be Confirmed

Anthony Hosmer, Secretary