

Library Association of Rockland County
Minutes
Executive Board Meeting
December 15, 2011

Present: Anthony Hosmer, Jessica Bowen, Amelia Kalin, Maria Gagliardi, Benjamin Reid, Janet Lukas, Sara Nugent, Jack Brand, Lauren Banks, Veronica Reynolds

CALL TO ORDER - 10:00 Maria Gagliardi called the meeting to order.

1. MINUTES of October 27, 2011. Motion to approve J. Lukas, second by J. Brand. Approved.
2. TREASURER'S REPORT – Treasurer's Report was distributed. Some libraries did not apply for the reimbursement for Overdrive. L. Banks questioned the \$500.00 charge for the RTC Storytelling Institute which was charged to youth services. This fee will not be taken from the youth services budget. Reimbursements for the Fall Into Books Conference came in slightly over budget. V. Reynolds made a motion to accept the treasurer's report. Second by L. Banks Approved.

3. DIVISION REPORTS

a. Adult Services - V. Reynolds reported on the 2 part webinar on Ipads and tablets in the library. Attendance was lower than expected. V. Reynolds also spoke on a tentative program in January or February on "Symphony Tips and Tricks" which may serve as a catalyst for future meetings. This program will not be limited to adult services staff members.

b. Teen Services - B. Reid reported that five laser tag kits have been purchased. Reservations are arriving for these already. The December 2nd gift wrapping fund raiser at the Palisades Mall raised \$171.00 for Teen Services. B. Reid has been appointed as the new director of the Rose Memorial Library. A replacement for Teen Services will be announced.

c. Youth Services - L. Banks reported that the bus ride to the Ezra Jack Keats exhibit was a success. There were 30 participants. The "Give a Kid a Book" project has been completed. Approximately 300 books were donated and distributed among 3 agencies. An early literacy workshop was held at RCLS. The mock Newbery and Caldecott awards program is scheduled for January. Youth services is exploring a possible forum with Orange County about "series" cleanup. Youthfest is scheduled for the Spring. L. Banks asked for clarification of budget for workers. L. Banks made a motion to fund Youthfest at \$800.00. Second by J. Brand. Approved.

d. Customer Service Division – Discussion of online program for clerical staff. It was decided that programs that target communications skills especially when dealing with patrons who are mentally challenged would be most useful.

4. COUNTYWIDE PROJECTS

a. Hudson River Valley Heritage – M. Gagliardi reported that the laptop has been received. There may be limited warranty coverage for repairs.

b. Rockland County Times – This project is on hold pending budget approval.

5. OLD BUSINESS

a. LARC Archive Cleanup – Waiting on funding level and budget approval. M. Gagliardi will check with archivist on organizing archives.

b. LARC Funding for 2012 – Legislature passed budget. No contract service agency is getting less than 75% of last year's funding. Website was a low interest item on the survey sent to directors. Discussion of going from a LARC website to a webpage as a means to reduce costs.

Wordpress is a free product to build a webpage. Many felt it was important that the site be dynamic. Discussion of events keeper vs. advantage. The board will review this issue after the budget is finalized and make a decision on direction.

6. NEW BUSINESS

a. LARC Directors' Survey – The surveys were sent to 16 directors and 11 responded. The board discussed the responses and perceptions of items of importance.

b. 2012 Budget Committee – J. Bowen, J. Brand, A. Kalin and M. Gagliardi will meet on January 12, 2012 at 11:00 AM at the Palisades Library to prepare the budget with review by the full board on January 19, 2012. There was a discussion to move the LARC bank account to Chase. It is currently housed by HSBC.

c. Geek the Library – J. Bowen reported on this program and holding a library night at a Rockland Boulders baseball game as part of this effort. This would also serve as a fund raiser. LARC would select the night, with the preference for a fireworks night, and the ticket price. A motion was made to coordinate the Geek the Library at a Rockland Boulders game by J. Bowen. Second by J. Lukas. Passed.

S. Nugent made a motion to adjourn. Second by J. Brand. Passed.

Anthony Hosmer,
Secretary